IN ORDER TO STREAMLINE RMA PROCESSING, ENSURE WE HAVE YOUR CORRECT INFORMATION, AND ISSUE CREDIT/REPLACEMENT MORE TIMELY, PLEASE FILL OUT (ELECTRONICALLY) EVERYTHING THAT IS IN YELLOW AND SEND BACK AS AN ATTACHMENT TO INITIATE YOUR RMA REQUEST.

DATE:	
RMA#	
REQUEST#	
PO#	
SO#	
INVOICE #	
RESPONSIBLE FOR RETURNING FREIGHT:	
RESTOCK FEE:	Please Choose One

*****CHOOSE FROM DROP DOWN OPTIONS*****

REPLACEMENT NEEDED?	Yes	**LIFT GATE NEEDED?**	Yes
REASON FOR RETURN:	Other - Please Describe	**PREFERRED PICK UP DATE:**	
OTHER:			
PACKAGED & READY FOR P/UP	No	**PICK UP HOURS:**	

LOCATION OF MERCHANDISE:

COMPANY	
ADDRESS	
CITY/STATE/ZIP	
CONTACT:	
PHONE:	
EMAIL:	

PART NUMBER	QTY	SERIAL NUMBER

THE RMA NUMBER MUST BE ON ALL CARTONS BEING RETURNED. BKI WILL REFUSE RETURNED GOODS THAT DO NOT HAVE PRIOR BKI APPROVAL AND /OR, DO NOT HAVE AN BKI RETURN MATERIALS AUTHORIZATION (RMA) NUMBER. THIS RMA NUMBER WILL REMAIN VALID ONLY FOR SIXTY (60) DAYS. GOODS RETURNED AFTER THIS SIXTY (60) DAY PERIOD WILL BE REFUSED.

IF EQUIPMENT IS RETURNED AS NEW/UNUSED, AND INSPECTION SHOWS IT HAS BEEN USED, THE RETURNER WILL BE REBILLED THE ENTIRE AMOUNT PLUS RETURN FREIGHT IF CREDIT HAS ALREADY BEEN ISSUED.

GOODS MUST BE RETURNED EITHER IN THE ORIGINAL BKI UNOPENED BOX OR RETURNED UNUSED AND REPACKED IN THE ORIGINAL BKI BOX USING ORIGINAL BKI PACKING MATERIALS.

ALL RETURNED GOODS ARE TO BE FREIGHT PREPAID. CUSTOMER IS LIABLE FOR DAMAGES DUE TO IMPROPER PACKING. CREDIT IS PENDING INSPECTION OF RETURNED GOODS.

MERCHANDISE RETURNED TO BKI USING THIS RMA NUMBER CONSTITUTES AN AGREEMENT TO ADHERE TO THE ABOVE TERMS AND CONDITIONS.

ONCE THIS DOCUMENT IS COMPLETED AND RETURNED WITH AN RMA NUMBER ASSIGNED, A COPY MUST BE ATTACHED ON THE SHIPMENT BEING RETURNED.

RETURN MERCHANDISE TO:

SELECT LOCATION